Remote Deposit Capture (RDC)
5 Easy Steps to Deposit a Check

1) Login to Mobile Banking App and select “Deposit Check.”

2) Select the account you want to deposit the funds into and enter the dollar amount of the check.

3) Make sure check is signed and says “Members First Remote Deposit” on back. Follow instructions to take a picture of the front and the back of the check.

4) Confirm the needed information and select “Submit.”

5) Your deposit has been submitted, select “Ok”. (Repeat process for each check.)

Quick Reference Notes:
- Deposit Checks only made payable to account holder in U.S. dollars and drawn on a financial institution located in the U.S.
- Check must be properly endorsed with “Members First Remote Deposit” on the back of the check.
- To use RDC, you must be enrolled in Home Banking and have downloaded Members 1st WI Mobile Banking App.
- Deposits are reviewed between 9:00 AM (CST) and 4:00 PM (CST), Monday through Friday.